



Group Sales Department
Roger Williams Park Zoo
1000 Elmwood Avenue, Providence, RI 02907
Phone: (401) 467-0150 • Fax: (401) 781-9206
GSales@rwpzoo.org

Dear Librarians,

Thank you for supporting Roger Williams Park Zoo with your continued participation in our increasingly popular Library Pass Membership Program. Last season, nearly 300 libraries in Rhode Island, Connecticut and Massachusetts took part, and the numbers keep growing. Good news travels fast!

- **A BARGAIN:** Our Library Pass offers a **\$3.00 discount on admission for the entire year**. Patrons who present our Roger Williams Park Zoo Library Pass to a cashier will receive \$3.00 off the regular ticket price for any combination of up to four (4) adult, child or senior tickets.
- **SAVE ON WEEKENDS & HOLIDAYS:** Unlike most discounts, our Library Pass is valid on weekends and holidays.

Your 2019 library pass membership is valid March 1 – December 31, 2019 (pass not valid during January and February, as this is when our higher Winter Wonder Days discount is available).

Attached is a renewal form for the 2019 season. To renew the Roger Williams Park Zoo Library Pass, just complete the attached contract and send it with your payment of either \$100 per set (RI libraries) or \$110 per set (MA and CT libraries) to:

Roger Williams Park Zoo
ATTN: Group Sales Department
1000 Elmwood Avenue
Providence, RI, 02907

Checks and major credit cards are accepted. Please make checks payable to **Rhode Island Zoological Society**. We will send out the Library Pass set(s) once we process your request.

Please let us know if you have any questions. You can reach the Group Sales office at (401) 467-0150 or GSales@rwpzoo.org.



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Please note: All library passes will show a Zoo barcode. Our barcode **must** remain visible for the pass to remain valid and usable. Please do not cover the barcode. Also, Roger Williams Park Zoo has updated its toddler policy. Toddlers under age two will receive complimentary zoo admission. Children (ages 2-12) receive the child rate. Please share these updates with your patrons.

How the Pass Program Works:

- This pass entitles the bearer to a \$3 discount off admission for up to four (4) people. This can be any combination of adults (ages 13-61), seniors (ages 62+), or children (ages 2-12). Passes are valid from March 1, 2019 to December 31, 2019. Please note: Toddlers one and under admit free.
- This pass is valid only during regular zoo hours. It is not valid for fundraising exhibits or special events. This pass is not valid during Winter Wonder Days (January 1 – February 28, 2019) and cannot be used toward admission to our annual Jack-o-Lantern Spectacular show.

Library Membership Policies:

- For the convenience of library members, each Library Pass set contains seven (7) separate passes; one for each day of the week. Zoo cashiers will check each pass to see that it corresponds to the day of the patron's visit. **The pass is only valid for the particular day of the week indicated.**
- The zoo will not accept reproductions or any other documents from the participating library. Only the official Roger Williams Park Zoo Library pass stating the correct day of the week is valid for admission.
- Lost or stolen passes must be replaced. Replacement passes cost \$25 each. Contact Group Sales for a Replacement Pass Contract.
- For those advertising library passes on your website: please specify that a RWPZ pass must be obtained from the library and presented to a zoo cashier in order to receive the discount. Print outs from library websites or other informational pages are not valid.

Interested in utilizing in an electronic pass?

- It has become more popular for libraries to offer patrons ways of obtaining a zoo pass electronically. All electronic passes must be pre-approved by the RWPZ Group Sales department before they are considered valid and usable. Be sure to include your submission with your contract. It should reflect the terms listed here.
- If your library is interested in featuring their zoo pass to patrons on their own e-pass program, please be sure to display all information reflected on the back of our current passes on your e-pass. To streamline the process, we recommend submitting your proof with your pass application.
- All libraries (even those choosing to use e-passes) will receive paper copies of the passes. RWPZ reserves the right to revoke e-pass eligibility at any time, including but not limited to patron or institutional abuse of policies. As a reminder, e-passes are available at the library's expense. Roger Williams Park Zoo does not provide the software or distribution for e-passes.

Zoo Information:

- The zoo is open year-round, seven days a week. We are closed Thanksgiving Day, Christmas Eve, and Christmas Day. The zoo closes at 12:00 p.m. on the last Saturday in June to prepare for our annual Zoobilee Fundraiser. During our peak season (April – September), the Zoo is open 10:00 AM – 5:00 PM. In the off-season (October – March), the Zoo is open 10:00 AM – 4:00 PM. Last admission is always 30 minutes prior to closing.
- Occasionally, special events may cause shortened or unique hours. Please visit the website for announcements, policies, or general information.

2019 Library Pass Program

Library Name: _____



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Mailing Address: _____

City: _____ State: _____ Zip: _____

Preferred Telephone: _____ Email: _____

Some libraries prefer renewal information be sent to library staff. Others prefer it be sent to Friends groups or town treasuries. Which do you prefer? (Please check one).

Library staff Friends/association staff City or town treasury staff

Library contact: _____ Phone: _____ Email: _____

Other contact (if applicable): _____ Phone: _____ Email: _____

Section 1: Purchasing Your Passes	
<i>Please choose how many pass sets you would like:</i>	
Rhode Island Library Passes: _____ @ \$100 each = _____	Total Pass Cost: \$ _____
Massachusetts Library Passes: _____ @ \$110 each = _____	
Connecticut Library Passes: _____ @ \$110 each = _____	
Section 2: Type of Passes	
Some libraries prefer to purchase their own software so they can offer an e-pass instead, though this choice is yours and all libraries will be issued a physical pass set regardless. <input type="checkbox"/> I would prefer to only use physical passes. <input type="checkbox"/> I plan to use an ePass system. If you choose this option please confirm each item below.	
For those interested in using electronic passes: <ul style="list-style-type: none"> • Be sure to submit a proof of your electronic pass with this order. E-passes must be approved by the Group Sales department before they are considered valid. <ul style="list-style-type: none"> ○ Previous pages contain information on what you must include on your pass. • As a reminder, electronic pass distribution methods are supplied by the library itself. Roger Williams Park Zoo does not release or distribute e-passes, but we do reserve the right to manage or disqualify their eligibility. 	

Purchases are non-refundable. Please allow 7 – 10 business days to process your order. Passes will be mailed as soon as payment has been processed.
 Please note: This contract is only valid for the 2019 library pass and cannot be applied toward future pass years.

Full payment required today.

_____ I would like to pay by check. (Please make checks payable to Rhode Island Zoological Society. Returned checks will result in an additional \$25 fee.)

_____ I would like to pay by credit card. (All major credit cards are accepted, please write card information below)

Name on Card: _____ Card Number: _____ Exp. Date: _____

BY SIGNING BELOW, I AGREE TO ALL AFOREMENTIONED TERMS AND CONDITIONS ON ALL PAGES OF THIS DOCUMENT.

Signature: _____ **Date:** _____



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2019 Library Pass Program Ordering Replacement Passes

Library Name: _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Preferred Telephone: _____ Email: _____
 Contact Name: _____

Replacing Your Library Zoo Passes		
<i>Please choose what replacements you need below:</i>		
Sunday Pass:	_____ @ \$25 ea.	= _____
Monday Pass:	_____ @ \$25 ea.	= _____
Tuesday Pass:	_____ @ \$25 ea.	= _____
Wednesday Pass:	_____ @ \$25 ea.	= _____
Thursday Pass:	_____ @ \$25 ea.	= _____
Friday Pass:	_____ @ \$25 ea.	= _____
Saturday Pass:	_____ @ \$25 ea.	= _____

Please Note:

- The zoo cannot accept reproductions or any other documents from the participating library, so be sure to keep your passes safe! Only the official Roger Williams Park Zoo library pass stating the correct day of the week is valid for admission. Lost passes should be replaced by calling the Group Sales office. A replacement pass is happily provided for \$25 each.
- All replacement passes follow the same regulations and guidelines set forth in the original library pass contract.
- Please allow 7-10 days for processing.

Full payment required today.

_____ I would like to pay by check. (Please make checks payable to Rhode Island Zoological Society. Returned checks will result in an additional \$25 fee.)

_____ I would like to pay by credit card. (All major credit cards are accepted, please write card information below)

Name on Card: _____ Card Number: _____ Exp. Date: _____

BY SIGNING BELOW, I AGREE TO ALL AFOREMENTIONED TERMS AND CONDITIONS.

Signature: _____ **Date:** _____