



Lead Facilities Technician Job Posting

Roger Williams Park Zoo of Providence, Rhode Island, is one of the nation's oldest zoos and home to over 100 animal species. Our culture is built on our core values: community, fun, innovation, diversity, integrity, sustainability, and excellence. We value our role in the community as a treasured place for families and a trusted resource for learning; we create a sense of community for our staff and contribute to the global conservation community. We provide a fun experience for our guests and believe that a fun environment is essential to create a great workplace. We are willing to take risks, to propose novel ideas and to think "out of the box". Bold dreams are welcome here. We act with respect toward all. We value diversity and are intolerant of bias. Integrity and honesty drive our business practices and our relationships with each other and our constituents. We are driven by our vision of greater sustainability in our environmental practices and in our business model. We believe that by establishing a sustainable financial base we can best achieve our goals. We are always striving for excellence. We work to exceed expectations in all areas.

RWPZ is currently recruiting for a full-time, year-round, Lead Facilities Technician. The Lead Facilities Technician is responsible for the general maintenance, repair and construction of all interior and exterior buildings. The individual in this position will also be called upon to assist in other areas of the Facilities Department including snow removal, minor plumbing and electrical, and other related fields of the construction trade. This position will be classified as a working foreperson position.

RESPONSIBILITIES

- Provide Facilities crew with guidance and information on projects related to the department and act as an on-site supervisor for all projects.
- Oversee the Facilities department in the absence of the Facilities Manager and be available for problem-solving on projects as they arise.
- Research and implement plans for proper safety equipment and protocol required for all projects performed by the Facilities department, including applicable PPE and public and staff barriers.
- Prior to commencements of projects, perform a detailed material take off and obtain cost estimates for all in-house projects assigned to the Facilities department.
- During project construction, record all new utilities and structures and document information to as-built drawings for the facility.
- Provide Facility Manager with detailed description of project timelines, to include materials, start and completion times, and required vendors, if applicable, to complete all work.

- Maintain the department's daily diary of all performed tasks and projects, as directed, and inventory report of all hand and power tools.
- Act as a liaison with vendors for the Facilities department in the absence of the Facilities Manager.
- Make periodic checks of job sites to ensure that activities are conducted in a safe and proper manner, as directed.
- Ensure that all required PPE is worn by staff members while performing routine tasks and project construction.
- Assist Facility Manager with conducting annual inspections of all facility roofs and recommend, as well as develop, a plan for applicable repairs or replacement.
- Fabricate shipping crate, box and squeeze cage construction.
- Maintenance and repair of fencing, hardware, doors, roofing, storm drains and sewers.
- Construction and maintenance of non-exhibit animal holding areas.
- Assist Facilities Manager with daily operations, overseeing other members of the department, supporting staff on various tasks or projects, including but not limited to, carpentry, plumbing, HVAC, electrical, and severe storm preparation, clean-up and removal.
- Receive and monitor work orders from Facility Manager and/or Deputy Director of Operations, pertaining to preventive maintenance, construction and repairs of facility exhibits and buildings.
- Perform repair and maintenance for all rides at the zoo including our carousel, zipline, and trains. Responsibilities include training ride operators, coordinating ride inspections when annual recertification is required, and conducting daily checks on the equipment before the rides open.
- The individual in this position is considered to be essential personnel should there be severe weather conditions or any zoo related emergency and is expected to respond accordingly.
- Participate in snow and ice removal.

Competencies

Required Experience and Education:

Completion of an associate degree in Construction Principles or related field from an accredited college or university plus a minimum of three to five years demonstrated experience managing projects in construction or related field; or equivalent combination of education and/or experience.

Preferred Experience and Education:

One to three years of prior supervisory experience preferred. Recent experience working with diverse populations and fluency speaking additional languages a plus.

Skills and Aptitudes:

- Extensive construction industry knowledge and application in carpentry and building maintenance.
- Demonstrated success in the ability to train, lead, supervise and direct the work of others.
- Strong organizational, conflict resolution and problem-solving skills.
- Excellent written and oral communication skills.
- Attention to detail and ability to prioritize tasks appropriately.
- Willing to work with minimal supervision.

- Ability to establish and maintain effective, efficient and cooperative relationships with employees, vendors, professionals from other zoo organizations, the general public and Zoo members.
- Basic computer knowledge of Microsoft Word and Excel.
- Ability to read and decipher blueprints.

Supervisory Responsibilities:

- General Technicians

Additional Requirements:

- Successful completion of a background check.
- Valid driver's license.
- Ability to work outdoors under various weather conditions.
- Willingness to work flexible work schedule, including occasional evenings, weekends, and holidays.
- The employee occasionally sits and lifts and/or moves objects up to 50 pounds.
- This position often requires the employee to work in confined spaces and climb a ladder to a minimum height of 25 feet.
- During snowstorms, the employee is required to operate a snow blower and snowplow which may require long periods of sitting and standing. The employee also must be able to operate a variety of construction equipment.
- Work environment is split primarily between an office setting, a workshop setting, confined workspaces, and out in the public spaces of the Zoo where the noise level is usually moderate to loud.
- Ability to operate a variety of machines and equipment including a computer, copier, printer, fax, telephone, two-way radio and calculator.

Interested candidates are encouraged to send a cover letter, resume and salary requirements to:

Roger Williams Park Zoo
ATTN: LEAD -Facilities Technician
1000 Elmwood Ave
Providence, RI 02907

-or-

employment@rwpzoo.org

We love diversity! We strongly encourage people of all colors, races, sexual orientations, genders, gender identities, sexual preferences, physical abilities, mental abilities, income levels, backgrounds and experiences apply.



ACCREDITED BY THE
**ASSOCIATION
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