



## Special Evening Events Parking Lot Attendant Job Posting

Roger Williams Park Zoo of Providence, Rhode Island, is one of the nation's oldest zoos and home to over 100 animal species. Our culture is built on our core values: community, fun, innovation, diversity, integrity, sustainability, and excellence. We value our role in the community as a treasured place for families and a trusted resource for learning; we create a sense of community for our staff and contribute to the global conservation community. We provide a fun experience for our guests and believe that a fun environment is essential to create a great workplace. We are willing to take risks, to propose novel ideas and to think "out of the box". Bold dreams are welcome here. We act with respect toward all. We value diversity and are intolerant of bias. Integrity and honesty drive our business practices and our relationships with each other and our constituents. We are driven by our vision of greater sustainability in our environmental practices and in our business model. We believe that by establishing a sustainable financial base we can best achieve our goals. We are always striving for excellence. We work to exceed expectations in all areas.

RWPZ is currently recruiting for part-time, year-round, Special Evening Events Parking Lot Attendant. Under general direction and supervision of the Manager of Safety & Security, The Special Evening Events Parking Lot Attendant is responsible for overseeing vehicle traffic in our Zoo lots for all Zoo related events. Work schedule is primarily from 4:30pm until 10:30pm with varying workdays, Monday through Sunday. A minimum of two shifts per week (at least a Friday or Saturday evening shift required). Start date, end dates and hours may fluctuate depending on the Zoo event.

### **RESPONSIBILITIES**

- Monitor vehicle traffic flow from assigned designated area.
- Ensure that only permitted vehicles enter the Zoo lots.
- Efficiently and quickly assist guests to Zoo designated parking areas, entrance and exits.
- Courteously assist guests with Zoo event information.

- Report any known accidents, violations, unusual occurrences, or safety hazard to Special Event Parking Lot Supervisor on duty in a timely manner.
- Report any guest concerns to the Special Events Parking Lot Supervisor on duty in a timely manner.
- Assist with setting up and breaking down parking lot cones.
- Perform other job-related tasks as assigned by the Manager of Safety & Security and/or the Deputy Director of Operations.
- Ability to help with crowd control during organizational events.
- Ability to direct traffic using the equipment provided.

## **CRITERIA**

### *Required Experience and Education:*

Previous customer service experience. Must be comfortable working with large crowds.

### *Preferred Experience and Education:*

Parking lot experience is a plus. Recent experience working with diverse populations and fluency speaking additional languages a plus.

### *Skills and Aptitudes:*

- Customer service skills.
- Highly organized and able to work with minimal supervision.
- Excellent verbal and written communication skills.
- Ability to communicate effectively with the public.
- Attention to detail in everyday work practice.
- Ability to work with patrons of all ages and abilities.

### *Additional Requirements:*

- Successful completion of a background check.
- Valid driver's license.
- Willingness to work flexible schedule, including occasional evenings, weekends and holidays.
- Ability to work outdoors under various weather conditions.
- Frequently required to stand, sit, walk, and step up and down from various platforms for prolonged periods.
- Must be physically able to operate a variety of equipment including telephone, two-way radio, golf cart, etc.
- Occasionally lifts and/or moves up to 50 pounds.
- Work environment is primarily in the public spaces of the Zoo where the noise level is usually moderate

As a Special Evening Events Parking Lot Attendant, you will be joining our team in showcasing our Zoo pride and excellence in customer service.

Interested candidates are encouraged to send a cover letter and resume to:

Roger Williams Park Zoo  
**ATTN: Special Evening Events**  
**Parking Lot Attendant**  
1000 Elmwood Ave  
Providence, RI 02907

-or-

[employment@rwpzoo.org](mailto:employment@rwpzoo.org)

*We love diversity! We strongly encourage people of all colors, races, sexual orientations, genders, gender identities, sexual preferences, physical abilities, mental abilities, income levels, backgrounds and experiences apply. \**



ACCREDITED BY THE  
ASSOCIATION  
OF ZOOS &  
AQUARIUMS

[rwpzoo.org](http://rwpzoo.org)

