



## Plumbing and HVAC Technician Assistant Job Posting

Roger Williams Park Zoo (RWPZ) of Providence, Rhode Island, is one of the nation's oldest zoos, exhibiting over 100 animal species. Our culture is built on our core values -community, fun, innovation, diversity, integrity, sustainability, and excellence. We value our role in the community as a treasured place for families and a trusted resource for learning; we create a sense of community for our staff and contribute to the global conservation community. We provide a fun experience for our guests and believe that a fun environment is essential to create a great workplace. We are willing to take risks, to propose novel ideas and to think "out of the box". Bold dreams are welcome here. We act with respect toward all. We value diversity and are intolerant of bias. Integrity and honesty drive our business practices and our relationships with each other and our constituents. We are driven by our vision of greater sustainability in our environmental practices and in our business model. We believe that by establishing a sustainable financial base we can best achieve our goals. We are always striving for excellence. We work to exceed expectations in all areas.

RWPZ is currently recruiting a full- time, year-round, non-exempt Plumbing and HVAC Technician Assistant. Under the general supervision of the Facilities Director, this position is responsible for the maintenance and repair of HVAC/plumbing systems, upgrades and preventative maintenance of these systems which includes, but is not limited to, ability to trouble shoot, repair, and install heating, air conditioning, and refrigeration units as necessary.

### **Responsibilities:**

- Assist in the installation, adjustment, basic repairs and preventive maintenance on all HVAC and pump filtration systems. This includes diagnosing equipment malfunctions and operating efficiency of mechanical equipment (e.g. adjust burners, blowers and check for leaks) and diagnose the problem.
- Ensure proper care in the use and maintenance of equipment and supplies; promotes workplace safety.
- Assists in the seasonal overhaul and transition of systems from heating to cooling and vice versa.
- Keep current on all HVAC and plumbing codes governing Zoo equipment.

- Perform work on minor construction or remodeling, which includes installing fan coil units, pumps, exhaust fans and air compressors.
- Maintains accurate records of maintenance records and equipment purchases such as work orders, time and materials on all HVAC units, hydrants drinkers, manholes, and control valves.
- Order and maintain an inventory of HVAC tools and materials for organization.
- Participate in snow and ice removal according to the Snow & Ice Removal policy.
- Perform other job-related tasks as assigned by the Facilities Director and/or Lead HVAC Technician.
- The individual in this position is considered essential personnel should there be severe weather conditions or any zoo-related emergency and is expected to respond accordingly.
- Conform to the Zoo's CMMS standards.

### **Required Experience, Training and/or Education**

High school diploma or equivalent plus knowledge of construction equipment acquired through a minimum of one-year related experience.

### ***Preferred Experience and Education:***

Recent experience working with diverse populations and fluency in speaking additional languages a plus.

### **Competencies**

- Knowledge of repairing and maintenance of refrigerant lines, air ducts, basic carpentry, codes and regulations of the HVAC field.
- Adept at using a variety of tools, including hammers, wrenches, metal snips, electric drills, pipe cutters and benders, measurement gauges, and acetylene torches.
- Ability to:
  - communicate both in verbal and written forms with all levels of management, staff, vendors, etc.
  - work with a team, independently and with minimum supervision.
  - multi-task in a fast-paced environment to meet schedule and timelines.
  - read, interpret and process information from blueprints, plans, and technical manuals.

### **Additional Requirements**

- Successful completion of a background check.
- Valid driver's license.
- Proof of negative tuberculosis test within 90 days of hire.
- Willingness to work a flexible schedule, including occasional evenings, weekends and holidays.
- Work environment is split primarily between an office setting, confined workspaces, and out in the public spaces of the Zoo where the noise level is usually moderate to loud.
- Frequently required to stand, carry, walk, drive, kneel, crawl, climb stairs and ladders (up to 40 feet), squat, bend, and stoop for long periods of time.
- Occasionally lift and/or move objects up to 50lbs.
- Operate a snow blower and snowplow during snowstorms.

If you are interested in this exciting opportunity to be a team member at a well-renowned Zoo in the New England area, send a cover letter, resume and salary requirements to the address below.

Roger Williams Park Zoo  
**ATTN: Plumbing and HVAC  
Technician Assistant**  
1000 Elmwood Ave  
Providence, RI 02907

-or-

*employment@rwpzoo.org*



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[rwpzoo.org](http://rwpzoo.org)

