



Special Events Parking Lot Attendant Job Posting

Roger Williams Park Zoo (RWPZ) of Providence, Rhode Island, is one of the nation's oldest zoos, exhibiting over 100 animal species. Our culture is built on our core values -community, fun, innovation, diversity, integrity, sustainability, and excellence. We value our role in the community as a treasured place for families and a trusted resource for learning; we create a sense of community for our staff and contribute to the global conservation community. We provide a fun experience for our guests and believe that a fun environment is essential to create a great workplace. We are willing to take risks, to propose novel ideas and to think "out of the box". Bold dreams are welcome here. We act with respect toward all. We value diversity. Integrity and honesty drive our business practices and our relationships with each other and our constituents. We are driven by our vision of greater sustainability in our environmental practices and in our business model. We believe that by establishing a sustainable financial base we can best achieve our goals. We are always striving for excellence. We work to exceed expectations in all areas.

RWPZ is currently recruiting part-time, seasonal, non-exempt Special Events Parking Lot Attendants. The Special Events Parking Lot Attendant is under the general direction and supervision of the Manager of Safety & Security and is responsible for overseeing vehicle traffic in our Zoo lots for all Zoo-related events. The work schedule is primarily 10:00 A.M.- 4:00 PM, with some night shifts, June- August, for 2-4 shifts per week. In October- December shifts are primarily evenings from 5:00 P.M.- 10:00 P.M, supporting the Jack-o-Lantern Spectacular and Holiday Light Spectacular shows. A minimum of four shifts per week (at least a Friday or Saturday evening shift) is required. This position is considered part-time, seasonal, with most hours scheduled from June through early January. Additional off-season hours will also be scheduled as needed.

Responsibilities:

- Monitor vehicle traffic flow from assigned designated area.
- Ensure that only permitted vehicles enter the Zoo lots.
- Efficiently and quickly assist guests to Zoo designated parking areas, entrance and exits.
- Courteously assist guests with Zoo event information.

- Report any known accidents, violations, unusual occurrences, or safety hazard to Special Event Parking Lot Supervisor on duty in a timely manner.
- Report any guest concerns to the Special Events Parking Lot Supervisor on duty in a timely manner.
- Assist with setting up and breaking down parking lot cones.
- Perform other job-related tasks as assigned by the Manager of Safety & Security and/or the Chief Operations Officer.
- Ability to help with crowd control during organizational events.
- Direct traffic using the equipment provided.

Required Experience, Training and/or Education

Required Experience and Education:

Previous customer service experience. Must be comfortable working with large crowds.

Preferred Experience and Education:

- Parking lot experience.
- Recent experience working with diverse populations and fluency speaking additional languages.

Competencies

- Customer service skills.
- Highly organized and able to work with minimal supervision.
- Excellent verbal and written communication skills.
- Ability to:
 - communicate effectively with the public.
 - detail in everyday work practice.
 - work with patrons of all ages and abilities.

Additional Requirements

- Successful completion of a background check.
- Willingness to work flexible schedule, including occasional evenings, weekends and holidays.
- Ability to work outdoors under various weather conditions.

Supervisory Responsibilities:

Not applicable.

If you are interested in this exciting opportunity to be a team member at a well-renowned Zoo in the New England area, send a cover letter, resume and salary requirements to the address below.

Roger Williams Park Zoo
ATTN: Special Events Parking
Lot Attendant
1000 Elmwood Ave
Providence, RI 02907

-or-

employment@rwpzoo.org



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